



Partnership for a Healthy Community Board Meeting

February 27, 2020
1:00pm-2:30pm

Peoria City/County Health Department
Call In Option: 866-588-5540, Code: 556-971-0901

AGENDA

1. Approve 01/23/2020 meeting minutes (**Pages 2-4**)
2. Board Business
 - a. Membership (*Monica Hendrickson*)
 - b. Marketing/Website Committee
 - i. Website & Marketing Plan (*Hillary Aggertt*)
 - ii. Website Guidance (*Hillary Aggertt*)
 - c. Finance (*Monica Hendrickson*)
 - i. Accounting
 - ii. 2019 Spending
 - iii. Sponsorship
 - d. Letters of Support (*Monica Hendrickson*)
 - i. Review/voting
 - ii. Responsibility for distribution
3. Locations for 2020 Board meetings (**Page 5**)
4. Committee Updates
 - a. Data Committee (*Tim Heth*)
 - i. Request Tracking (**Pages 6-7**)
 - ii. Website Location
 - iii. Conduent HCI Visioning
 - b. Priority Action Team Update
 - i. Mental Health & Substance Use (*Holly Bill*)
 - ii. HEAL (*Greg Eberle*)
 - iii. Cancer (*Tim Heth*)
5. Member Announcements

Next Meeting:

Thursday, March 19, 2020

1:00pm-2:30pm

TBD



Partnership for a Healthy Community Board Meeting Minutes January 23, 2020

Members Present:

Members Present via Conference Phone:	Amy Fox	Greg Eberle
	Monica Hendrickson	Tim Heth
	Hillary Aggertt	Jennifer Zammuto
	Sally Gambacorta	Brent Baker
	Larry Weinzimmer	Beth Crider
	Lisa Fuller	Adam Sturdavant
	Tricia Larson	Kate Green*

Others Present: Amy Roberts, PCCHD Administrative Assistant

Ms. Hendrickson called the meeting to order at 1:03 pm.

Approval of 11/21/19 Meeting Minutes

Mr. Weinzimmer made a motion to approve the minutes from the November 21, 2019 meeting. Motion was seconded by Ms. Fox. Motion carried (13,0).

Board Business

Membership

Kate Green of Continuum of Care for the Peoria Region introduced herself. Ms. Fuller made a motion to approve new board member, Kate Green. Motion was seconded by Mr. Heth. Motion carried (12,0).

Ms. Aggertt stated that Mr. Hinrichsen felt that he could no longer dedicate his time to the Partnership Board and would like to resign from the board. Ms. Aggertt made a motion to accept and file the resignation of Mike Hinrichsen for the Woodford Region. Motion was seconded by Ms. Gambacorta. Motion carried (13,0).

Ms. Larson entered the meeting.

Ms. Aggertt gave an introduction for Joel Shoemaker, Illinois Prairie District Public Library Director for the Woodford Region. Mr. Weinzimmer made a motion to approve new board member, Joel Shoemaker. Motion was seconded by Mr. Heth. Motion carried (14,0).

Structure

Ms. Hendrickson reviewed the Partnership organizational chart as a helpful aid to see who is where and is not pulled too thin. A Marketing/Website Committee has been added with Ms. Aggertt and Ms. Zammuto to help formalize the board's marketing and website presence. Currently the Cancer Action Team is still meeting all together and has not broken out, and as long as they stay together Mr. Heth stated he can continue to Co-Chair that workgroup as well as the Data Committee. There was some discussion on Co-Chairs and their responsibilities and leadership with the Cancer Action

Team. Mr. Heth to speak with the other Cancer Co-Chairs to see what they'd like to do for leadership moving forward. As action teams change forms, let Ms. Roberts know, so that she can update the organizational chart.

Ms. Aggertt stated that within the action teams, they are all wanting Illinois Youth Survey (IYS) information. Ms. Aggertt noted that having a Letter of Support with the Co-Chair's signatures might give the schools more motivation to participate. Ms. Hendrickson asked Ms. Crider's opinion on this and if a position statement would be more appropriate. Ms. Crider stated in the past, a treat bag was made and took them to the schools and pass them out. Ms. Crider stated that a letter and position statement would give it more weight. Ms. Aggertt is to start a draft for a Letter of Support.

Ms. Fox stated that the HEAL team was awarded Ending Hunger Together money for last year and have put out an RFP for year two. This is housed at Tazewell County, but is really coming from the Partnership Board. Ms. Fox would like a Letter of Support for this initiative from the Partnership Board. Ms. Fox will draft a Letter of Support to share with the board.

Ms. Hendrickson gave kudos to Ms. Bill and Ms. Aggertt for spending so much time on the Partnership website. Ms. Aggertt stated that there were many people that can edit the website and when too many people are editing it can look messy. There was discussion on who should be able to edit the pages and what content goes on the pages. Ms. Aggertt suggested one person from each county has full access (Ms. Aggertt, Ms. Bill, and someone from Tazewell) and the support staff to post agendas and minutes (Ms. Roberts and Ms. Smith). Ms. Zammuto stated there can be a temporary marketing plan to get through the annual meeting, but a more robust marketing plan going forward. There will be a follow up at the next Partnership Board meeting to discuss where we go after the Marketing Committee meeting has met.

Annual Meeting

Ms. Fox has drafted an agenda and sent to the chairs for a morning only meeting, starting with registration and breakfast around 8:00 or 8:30. There would be an old year then new year type of pattern for each group, introducing new chairs, then wrapping up the morning around 11:15-11:30 and finish with some kind of celebration. Mr. Heth stated that he would need numbers for food by mid next week. Ms. Hendrickson stated the board needs to get this finalized to let chairs know as soon as possible. Ms. Fuller will handle ordering individually wrapped cookies for the celebration and Mr. Heth will be order items for breakfast. Round tables work best for this event. Ms. Hendrickson volunteered to make a template slide for action team presentations to be sent out to chairs, that would be due the Monday before the annual meeting. Ms. Hendrickson will do the welcome and overview and Ms. Fuller will do the new CHIP, website, and discussion boards. Mr. Heth will take care of the room set up and coordinate with Ms. Fox the day of activities.

Committee Updates

Data Committee

Ms. Fuller stated that Conduit is coming, and they would like to do a visioning discussion to see what's included on that page. Initially, Ms. Fuller wants to invite the Data Committee to this meeting. Ms. Fuller will send a Doodle Poll to the Data Committee to get a date set. Ms. Roberts will send Ms. Fuller the Data Team distribution list. Ms. Fuller will share with the board an example of one of Conduit's sites.

Priority Action Team Update

Mental Health and Substance Use will meet next Monday, there is no current update.

Mr. Eberle stated HEAL stated they had their first meeting a couple weeks ago and have their three objectives and the Co-Chairs will be working to see how they will be moving forward with them.

Ms. Aggertt stated that she attended the last Cancer meeting and they are looking at data points that they'd like to obtain from the Data Committee. They are looking for volunteers for the Home Show. Ms. Hendrickson stated that the Edwards Plant application got accepted for the presentation portion for lung health, which is on Friday, January 31st from at 1:00-1:30.

Member Announcements

There was no further announcements from the board members.

Being no further business, the meeting adjourned at 2:09 pm.

Next Meeting: February 27, 2020 1:00-2:30
Peoria City/County Health Department



2020 Partnership for a Healthy Community Board Meeting Schedule

Date	Time	Location
Thursday, January 23 rd	1:00 pm	Tazewell County Health Department
Thursday, February 27 th	1:00 pm	Peoria City/County Health Department
Thursday, March 19 th	1:00 pm	Woodford County Health Department
Thursday, April 23 rd	1:00 pm	Tazewell County Health Department
Thursday, May 28 th	1:00 pm	Peoria City/County Health Department
Thursday, June 25 th	1:00 pm	Woodford County Health Department
Thursday, July 23 rd	1:00 pm	Tazewell County Health Department
Thursday, August 27 th	1:00 pm	Peoria City/County Health Department
Thursday, September 24 th	1:00 pm	Woodford County Health Department
Thursday, October 22 nd	1:00 pm	Tazewell County Health Department
Thursday, November 19 th	1:00 pm	Peoria City/County Health Department
Thursday, December 17 th	1:00 pm	Woodford County Health Department

Data Action Team Requets						
Action Team	Request	Date Requested	Responsiblie Entity	Data Source	Date Due	Notes
Cancer	Number of first time invasive or non-invasive colorectal cancer screenings	Evaluation Plan				
Cancer	Number of first time invasive or non-invasive colorectal cancer screenings which include: Colonoscopy, Virtual colonoscopy, Cologuard, FIT, FOBT	Evaluation Plan				
Cancer	Number of radon screenings and testing	Evaluation Plan				
Cancer	Number of mitigations systems per year	Evaluation Plan				
Cancer	Primary care screenings for tobacco use	Evaluation Plan				
Cancer	Number of tobacco free policies created in Tri-County area	Evaluation Plan				
Cancer	Number of curriculum programs/educational sessions focusing on tobacco use prevention or cessation offered	Evaluation Plan				
Cancer	Number of tobacco cessation programs offered	Evaluation Plan				
Cancer	Number of first time breast cancer screenings	1/13/2020		Electronic Health Records		
Cancer	Ability to identify first time mammograms	1/13/2020		Electronic Health Records		
Cancer	Number of low dose CT Scan	1/13/2020		Electronic Health Records		
Cancer	Do providers collect information regarding tobacco, cigarette, and vaping	1/13/2020		Electronic Health Records		Request Cancer group to specify what they are looking for
Cancer	Current number of colonoscopies performed in the Tri-County area annually	2/10/2020				
Cancer	Baseline on current number of Fecal immunochemical test (FIT), Fecal occult blood test (FOBT) and Stool DNA (sDNA/Cologuard) being done	2/10/2020				
Cancer	Recommendations regarding screening guidelines to determine screening ages that are best for different ethnic groups	2/10/2020		National Cancer Institute and American Cancer Society		
Cancer	Most common local insurance plans to determine if all insurers use the standard of age 50-75 coverage for colonoscopy regardless of ethnicity	2/10/2020				
Cancer	Determine if current providers of colonoscopy services are adequate for area needs	2/10/2020				
Cancer	Determine if local colonoscopy providers would be able and willing to provide a certain number of no or low cost colonoscopies to under or not insured people	2/10/2020				
Cancer	Data regarding people's reluctance to have a colonoscopy due to prep concerns	2/10/2020				

Action Team	Request	Date Requested	Responsible Entity	Data Source	Date Due	Notes
Cancer	Identify individuals that are uninsured or underinsured, and the barrier this creates to prevent them from being screened	2/10/2020				
HEAL	Nutrition and Physical Activity Counseling	1/13/2020				It is a best practice to enter consulting for Nut. and PA. However not standardized in terms of provider discussion.
HEAL	Healthcare food insecurity screening data	1/13/2020	Lisa Fuller (2/10)			
HEAL	BMI	Evaluation Plan				
HEAL	Exercise days of at least 30 minutes in the last week	Evaluation Plan		CHNA		
HEAL	Servings/separate portions of fruit and/or vegetables on a typical day	Evaluation Plan		CHNA		
HEAL	Breastfeeding rates	Evaluation Plan		WIC		
HEAL	Fruit/Vegetable consumption in the last 7 days	Evaluation Plan		IYS		
HEAL	Hours per day spent on non-school related screen time	Evaluation Plan		IYS		
HEAL	Days physically active for a total of at least 60 minutes in the last 7 days	Evaluation Plan		IYS		
HEAL	Food insecurity data	Evaluation Plan		WIC		
HEAL	Days per week hungry	Evaluation Plan		CHNA		
HEAL	Hungry because there was not enough food at home in the last 30 days	Evaluation Plan		IYS		
Mental Health	Baseline of certifications of Mental Health First Aid & Youth Mental Health First Aid	Evaluation Plan				
Mental Health	Baseline of students receiving suicide prevention education	Evaluation Plan				
Mental Health	Baseline of trauma-informed schools	Evaluation Plan				
Mental Health	Number of providers in primary care settings, number of providers in specialized care settings, number of providers in prompt care settings	Evaluation Plan				
Reproductive Health	Baseline data for chlamydia and gonorrhea rates for the Tri-County area	2/20/2020				
Reproductive Health	Percentage of pre-term births, specifically broken down by race	2/20/2020	Katy Endress	PCCHD Maternal & Child Health Report		
Substance Use	Number of reduction in overdoses through use of Narcan & stable housing for frequent utilizers	Evaluation Plan				
Substance Use	Percentage of Narcan distribution	Evaluation Plan				
Substance Use	Number of schools enrolled in Prescription Drug Safety Program	Evaluation Plan				
Substance Use	Number of students certified as peer educators	Evaluation Plan				