



## Partnership for a Healthy Community Board Meeting Minutes July 28, 2022

### Members Present via Microsoft Teams:

Amy Fox	Holly Bill
Hillary Aggertt	Sally Gambacorta
Chris Setti	Beth Crider
Adam Sturdavant	Amelia Boyd
Jennifer Zammuto	Kate Green
Monica Hendrickson	Tricia Larson

### Others Present:

Amanda Smith	Amy Roberts
Phillip Baer	Sara Sparkman
Shanita Wallace	

### Approval of 05/24/2022 and 6/23/2022 Meeting Minutes

Ms. Gambacorta made a motion to approve the minutes from the 5/24/2022 and the 6/23/2022 meetings. Motion was seconded by Ms. Aggertt. Motion carried (12,0).

### Board Business

#### Community Health Needs Assessment and Executive Summary Discussion & Approval

Ms. Fox noted these documents were sent to the Board for their review. She stated there are some corrections that need to be made in the Appendices, section 8 with formatting issues. Ms. Hendrickson stated that it was well laid out and is something to be proud of with the heavy lift over the last year. Ms. Gambacorta emailed Ms. Fox and Mr. Weinzimmer about the description in the front with joint verses collaborative CNA. They decided to wait on Mr. Weinzimmer's response as he was not on this meeting. There was no other discussion on these documents. Ms. Hendrickson made a motion to approve the Community Health Needs Assessment and Executive Summary. Motion was seconded by Mr. Setti. Motion carried (12,0).

#### Community Health Improvement Planning Process and Potential Timeline

Ms. Fox stated they are working on a strike team model where the same process will be utilized three times, planning and implementations of the three priority areas. Ms. Hendrickson stated the goal is to have a Community Health Improvement Plan with interventions, goals, objectives outlined for approval by the various Boards completed by late October, early November. There is a strike team that includes Phillip, Amanda, Ms. Bill, Ms. Hendrickson, Sarah Donohue, and Sarah Kelly and they will be putting together the document. In late September/early October, they will be hosting three meetings, one per priority area to start looking at interventions and data, understanding the disparities and what the gaps are. After those meetings, they should have a good understanding of what gets plugged into the template for the plan. Ms. Donohue will be finishing out the needs assessment work through her practicum hours (forces of change) and setting up the ability to train all of the Board and their sectors on what evidence-based means. Ms. Kelly, PCCHD hired to help with the improvement plan as well as the data collection and evaluation system for the next process. Ms. Hendrickson stated they hope to share in September homework to the sector partners of baseline of what the expectations are and the type of interventions and what qualifies, plus helping them digest the data. Ms. Kelly has started looking at the CHNA and will be working through

that next week and she feels confident that she should know what the gap assessment looks like by late August/early September.

Ms. Fox stated that an additional group has been meeting around definitions: Ms. Fox, Amanda, Phillip, and Ms. Fuller worked together with the bigger CHIP Transition group that included Ms. Gambacorta, Ms. Hendrickson, Ms. Bill, and Ms. Aggertt. The discussion this group had was that the definitions from the CHNA may not align with Healthy People 2030. Amanda has on the document the definition as it's defined in the CHNA. There is also statement on how the priorities were chosen and decided to call it Scope instead of Definition. Ms. Fox noted that for HEAL, Food Security verses Nutrition Security was discussed. Nutrition Security is the national standard and focuses more in including healthy foods. These documents will go to Ms. Hendrickson's team and be looked at for intervention days. Ms. Fox stated for the next meeting, hopefully they will have a draft template of how to illustrate the interventions and the leaderships as well as where the interventions will occur. Ms. Aggertt is co-chairing the implementation group with Ms. Fox and Ms. Aggertt has been surveying the current leaders as well as working on the website for the 2023 plan. Ms. Aggertt said at the transition meeting there was great discussion based on the feedback how the Board can better the process and making the website more user-friendly.

## **Committee Updates**

### **Mental Health & Substance Use**

Ms. Bill stated they just met on Monday and went over everything they are going on at the Board level. She recapped the Annual Meeting. They talked about moving Substance Use over to Performance Management and what that would look like, and that Mental Health would be continuing on for the next three years. She did ask if they would consider a new chair for each area, two each. She asked for recommendations for co-chairs. Ms. Bill and Tim Bromley are expecting to guide the new chairs for the new cycle. They discussed 988 is the new suicide prevention lifeline, the old number still works. Denise Backes shared that the Peoria Recovery Project is coming up on August 31<sup>st</sup> at Warehouse on State for national opioid awareness day. More information on that is on the Mental Health and Substance Use section under the Healthy HOI website. NAMI has some events coming up. Whitney's Walk for Life is this Saturday, it funds a lot of efforts for the suicide pieces. Lots of resource sharing and the next meeting is in September.

### **HEAL**

#### **Hunger Action Month Activities and Walk**

September is Hunger Action Month, and the food pantry always does a campaign with the events. HEAL conjunction with the food banks do a proclamation in Peoria and Tazewell counties. They are hoping to continue that and get Woodford County on board. Hunger Action Day is September 23<sup>rd</sup>, so will have a wear orange day campaign. They will also add a walk for hunger, hopefully in each of the counties. Kim Litwiller and Ms. Fox will be working towards this and finalizing details in the next week. They have always done an annual media campaign for Hunger Action Month and they plan to highlight initiatives to fight against hunger, or nutrition, or security and a call to action to participate.

#### **Food Pantry Conference**

The Food Pantry Conference will be on August 23<sup>rd</sup> at St. Paul's in the afternoon. The topic will mainly be around food safety. Environmental Health staff from each county will be attending to talk about food safety. They are launching a mini grant for the infrastructure needs, that would open on August 24<sup>th</sup>. They are giving a food safety kit to the first 50 food pantries that register for this event.

### Cancer

There was no Cancer update, as they did not meet this past month.

### Data Committee

Amanda noted that they have been finishing the year, working to make sure the dashboards are up to date. They are also going to be restructuring after Ms. Donohue and Ms. Kelly's strike team planning. If anyone needs anything, they can reach out to Amanda, however, the Data Committee is not meeting regularly. Ms. Fox stated that they have a new Epidemiologist, Megan Hanley, and Ms. Fox will get Amanda her information for moving forward.

### **Member Announcements**

There were no Member Announcements.